

Evaluation of an Organization as an Ineligible Company



Name of Applicant

Date of Application (MM/DD/YYYY)

Primary Point of Contact: Name and Credentials

Title/Position

Telephone Number

E-mail Address

Do you have IRS 501c status? Yes No

Section 1

The following section is intended to collect information about the applicant's corporate structure. Some applicant types are **automatically** exempt from ANCC's definition of an ineligible company, including:

- ANA Organizational Affiliate
- Blood banks
- Constituent/State Member Associations
- Diagnostic laboratories
- Federal Nursing Services
- For-profit and not for profit hospitals
- For-profit and not for profit nursing homes
- For profit and not for profit rehabilitation centers
- Group medical practices
- Government organizations
- Health insurance providers
- Liability insurance providers
- National Nurses Associations/Organizations
- Non-health care related companies
- Specialty Nursing Organizations
- Single-focused organization* devoted to offering continuing education

*The Single-Focused Organization exists for the single purpose of providing continuing education.

NOTE: 501c organizations are not automatically exempt. The ANCC Accreditation Program screens 501c organizations for eligibility.

Applicant is exempt from ANCC's definition of an ineligible company because it is a (select one):

If you checked the above box, proceed to section 5 to complete the questionnaire.

Evaluation of an Organization as a Commercial Interest

Section 2: Only complete if applicant organization is not exempt

An "X" in the line box identifies the applicant as not exempt from the ANCC Accreditation Program's definition of a commercial interest. The following questions must be answered, so ANCC can assess eligibility.

- Does the applicant produce, market, re-sell, or distribute health care goods or services consumed by, or used on, patients? Yes No
- Is the applicant owned or controlled by a parent or sister organization that produces, markets, re-sells, or distributes health care goods or services consumed by, or used on, patients? Yes No
- Is the applicant a separate and distinct entity from the parent or sister organization? Yes No

*Multi-Focused Organization (MFO) is an organization that exists for more than providing continuing education.

Section 3

- Does the multi-focused organization that owns the applicant organization have a 501-C Non-profit Status? Yes No

- Is any component of the organization an entity that produces, markets, re-sells, or distributes health care goods or services consumed by, or used on, patients? Yes No

Evaluation of an Organization as a Commercial Interest

Section 4

- Are there organizational and procedural safeguards ('corporate firewalls') in place to ensure that the CE entity is separate from any ineligible company listed immediately above? Yes/Unsure No

- Does the applicant 'share' services with the parent or sister company or component of the parent or sister company? Yes/Unsure No

- Are the applicant's servers, phone and fax lines, email addresses, web domains, if any, and other information technology infrastructures separated in any way from the parent company or component of the parent company? Yes No

- Can employees of the parent company or component of the parent company access electronic information concerning the applicant's CE activities including either content or financial data stored on the applicant's computers? Yes No

- In connection with the applicant's finances, which of the following does the applicant do?

- Maintain own budget Yes No
- Conduct own grant reconciliation Yes No N/A
- Maintain own Profit/Loss statement(s) Yes No
- Maintain own billing, accounts receivable and payable Yes No
- Issue own W-9 forms Yes No

Evaluation of an Organization as a Commercial Interest

Section 4: Continued

- Is the applicant the employer of record for its own employees? Yes No
 - Does the applicant have any written policies addressing its independence in the manner in which its CE activities are planned and published? Yes No
 - Does the applicant collaborate on any projects with companies that meet the ANCC Accreditation Program's definition of an ineligible company? Yes No
 - Please describe anything else that assures independence of the applicant in connection with its governance structure.
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- Please describe any additional information that ensures the applicant is independent of a ineligible companies ownership and control.

Section 5

An "X" in the box below serves as the electronic signature of the individual completing this Commercial Interest Form and attests to the accuracy of the information given above.

Electronic Signature Required

Date _____ (MM/DD/YYYY)

Completed By: Name and Title

Please electronically return the completed Evaluation of an Organization as an Ineligible Company Form to:
Accreditation@ana.org.